



**Orange County Child Care and Development Planning Council**  
Appointed by Orange County Board of Supervisors and Orange County Superintendent of Schools  
200 Kalmus Drive, PO Box 9050, Costa Mesa, CA 92628-9050

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**LOCAL PLANNING COUNCIL MEETING  
MINUTES**

**Wednesday, October 16, 2019, 9:30 a.m. – 11:30 a.m.**

**Council Members Present:** Tiffany Alva, Penny Andrews, Kamica Barnes, Sue Bierlich, Kate Bono, Seon Chun-Burbank, Julie DeLorenzo, Charlotte Deschenes, Wendi Evans, Maureen Fitzpatrick, Fritzi Gragg, Diane Jasso, Darcie Kass, Kathleen Leary, Yessika Magdaleno, Jennifer Marin, Kathleen McFarlin, Diane Montano, Brian Nguyen, Amber Nowak, Valerie Padilla, Yumi Ramirez, Lisa Sciabica, Amanda Selogie, Traci Stubbler, Laura Vidal, Scarlett vonThenen

**Council Members Absent:** Janet Anderson-Deusenberry, Dolores Barrett, Tom Chiaromonte, Janneth Linnell, Manny Mejia, Debbie Troehler

**Guest(s) Present:** Krista Bartolome of Guidepost Montessori, Krista Murphy of Orange County Department of Education, Ann Saneto of CDI

**Local Planning Council Staff Present:**  
Shelia Arnold, Lisa Edwards, Susan Shepardson

**CALL TO ORDER**

Diane Montano, Chair convened the meeting at 9:37 a.m. at the Orange County Department of Education (OCDE), 200 Kalmus, Costa Mesa, CA 92626, Room 1005/1006, followed by the Pledge of Allegiance lead by Kathleen McFarlin. Roll taken by Fritzi Gragg, a quorum validated, followed by introduction of each member and guest(s) present.

**CONSENT CALENDAR**

- **Consent Item #1: Adopt agenda for October 16, 2019 meeting.**  
Amendment to the Agenda, in Debbie Troehler's absence Shelia Arnold will be reporting for Council Business  
Motion to approve by Maureen Fitzpatrick  
Motion to approve seconded by Penny Andrews  
Abstention: None  
Motion passed
- **Consent Item #2: Approve Minutes from May 15, 2019 meeting.**  
Motion to approve by Traci Stubbler  
Motion to approve seconded by Tiffany Alva  
Abstentions: None  
Motion passed

**PUBLIC COMMENT** (Limited to three (3) minutes per person.)

*Any member of the public may address the Council on any item of interest within the Council's subject matter jurisdiction; however, no action may be taken on matters that are not part of the agenda. Please fill out the form on the back table and hand it to the Council Staff.*

No Public Comments addressed.



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**OATH OF OFFICE**

Clerk of the Board, Robin Stieler conducted the swearing in of the new members and reappointments in attendance – Julie DeLorenzo, Diane Jasso, Bryan Nguyen as new members. Tiffany Alva, Kamica Barnes, Kate Bono, Maureen Fitzpatrick, Fritzi Gragg, Kathleen McFarlin, Diane Montano, Deanna Parga, Amanda Selogie, Traci Stubbler as reappointed members.

Members not in attendance and not sworn in – Manny Mejia as a new member, Janet Anderson-Deusenberry, Tom Chiaromonte, Kathleen Leary, Janneth Linnell, Debbie Troehler as reappointments

Meeting was then transferred to Fritzi Gragg as new Chair.

**COUNCIL BUSINESS**

**ACTION (A)/ DISCUSSION (D)**

- A. Accept Local Planning Council Fiscal Year End Reports 2018-2019  
Shelia Arnold reporting on behalf of Debbie Troehler. AB212 (EECIP) budget last year was \$444,759.78, which covered partial salaries, most used as stipends for AB212 participants, 180 participants of EECIP received stipends for degrees, permits and professional learning. Workforce Development Committee provided several professional learning series to participants as well. We had 18 professional growth advisors to support the participants. The amount of stipends for 2018-2019 was \$328,816.
- B. Accept Local Planning Council Fiscal Reports 2019-2020  
Shelia Arnold reporting on behalf of Debbie Troehler. Council has been granted an additional \$28,868 for the Preschool Development Grant (PDG) with strict limitations on how this money can be used. The AB212 budget this year the amount is the same as last year with, 241 participants 19 advisors.
- Motion to approve the 2019-2020 Budget has been postponed until the January meeting to get correct numbers.
- C. Approve recommendation for 2019-2021 new Council membership of Chris Becerra, Consumer SOS was recommended by Tiffany Alva as Membership Committee co-chair and approved by Steering Committee. Tiffany is seeking a motion to approve Chris Becerra to move from Superintendent of Schools Liaison to Membership Categories of Consumer.  
Motion to approve by Traci Stubbler  
Motion to approve seconded by Lisa Sciabica  
Abstentions: None  
Motion passed
- D. The Inclusive Early Education and Expansion Program Grant Discussion presented by Darcie Kass and Traci Stubbler. Traci Stubbler reported, Marilee Cosgrove from Fullerton School District reached out to the Inclusion Committee regarding a partnership for the IEEEP Grant; Fullerton School District is submitting a proposal for the grant and looking to have the Council and the Inclusion Committee to partner with them for the grant, which would need a signature from the Council. Fullerton stated that would sent a representative to Inclusion Committee meetings, and Darcie Kass and Traci Stubbler would attend two meetings with Fullerton School District.  
Darcie reported that Fullerton is also collaborating with other organizations as well. The grant will allow them to renovate outside areas and prepare for children with wheels, professional development and ongoing support systems. Grant is due this Friday. The Inclusion Collaborative Committee is seeking approval by the Council to sign on the grant.



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Discussion: Kathleen McFarlin stated that there are many grants available; participants can attend inclusion committee meetings without the grant. There are 14 total grants available for inclusion per Kamica Barnes. Kathleen also asked if the Council can sign or if it needs to be signed by the Superintendent of Schools. Chris Becerra and Maureen Fitzpatrick stated that the Council could not sign anything without the approval of the Superintendent of Schools. It is suggested that we can send out to all districts a letter from the Council that we have committees available to attend in support of Inclusion Grants.

It was decided that the Council can collaborate but not partnership, Traci Stubbler and Darcie Kass will notify Marilee Cosgrove.

### **SPOTLIGHT**

Valerie Padilla introduced Heather Stratman and read a short bio about Heather for the Spotlight Census 2020: All Kids Count!

### **COMMITTEE REPORTS** committees met for 20 minutes to review and discuss

Due to time constraints, committees will meet for 10 minutes and then come back together to share out.

Strategic Planning and Evaluation – Amber Nowak reported the committee has not had a committee meeting, they have one scheduled for next Wednesday and will be discussing the priorities report and the needs assessment which are due this year. Monthly goals did not work last year, so they are looking at going quarterly this will be discussed at their committee meeting and the outcome will be shared at the January Council meeting,

Workforce Development – Lisa Sciabica reported that the committee has offered as one of their learning series SEFEL Pyramid Model Series to all EECIP participants we were able to open it up to the early learning community to fill the remaining slots. Another learning series this year is The Outdoor Classroom series registration is full and the series will begin in October. The mentor program is working with the learning series platform in New Zealand. The mentors are learning the tool and later will be able to train and help educators in Orange County; there is a spotlight schedule for March 18 and a Community Forum on May 20. The Committee is also looking at an option for evenings for those teachers who cannot attend the Community Forum during the day. The Committee is also looking at what our learning series will be for the next year.

Inclusion Collaborative – Traci Stubbler stated that their next committee meeting is October 22 they will working on a detailed debrief of the HELP Conference we had an overwhelming response from the survey about the HELP Conference. 141 registrants attended from the 179 registered. We have approximately \$3,400 revenue to use for the next event that they will soon begin planning.

Nominating/Membership – Deanna Parga shared they had a New Member Orientation from 8:30 am to 9:30 am before the Council meeting for the 4 new members, the committee will be working on cleaning up the materials shared at the orientation and continued support to the members. Looking to prepare a list of acronyms to provide all new members. The committee is also looking at getting more traction for people to attend Council meetings as guests and all Spotlights and Community Forums, to provide more exposure of the Council and draw more members. Sharing the spotlights coming up is one way of doing this.

### **APPOINTED AGENCY REPORT**

County of Orange, Board of Supervisors (BOS) – Amber Nowak reported that new flyers are available for Census



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2020, they were sent out by Lisa Edwards to all Council members, these flyers included job opening, only 22% of the positions have been filled. Hardcopies of the flyers can be ordered in quantity, Lisa Edwards will send out the information on how to order them. October 1, Senate Bill 80 regarding increased access to child care immediately and ongoing for 12 months went into effect, they received the final ACL on October 4 and are working to finalize the processes and procedures in the office hoping to roll out to staff next week. Amber will be in Sacramento in November for the CalWORKs conference.

Superintendent of Orange County Schools (SOS) – no report, Debbie Troehler no in attendance.

### **COUNCIL CHAIR/VICE CHAIR REPORT**

#### **A. Public Policy/Legislation Liaison Report**

Diane Montano reported that legislation is out of session until January 6, 2020 so now is the time to meet them in their office.

Bills in house now are:

AB1001 LPC bill to standardize the needs assessment, has been put on hold

AB324 to mandate CDE to develop guidelines for AB212 funds, has been put on hold

AB6 to establish an early education grant through CDE, has been put on hold

AB123, 124, 125 are bills to address preschool for all – single reimbursement rate, this is a 2 year bill

AB197 full day kindergarten by 2022-23 – bill vetoed.

AB842 preschool and school child care meals if you are part of the California Childcare Food Program has been vetoed

AB328 was signed this mandates late school start; middle school 8:00 am and high school 8:30 am implement by 2022

AB378 to unionize Family Child Care Providers has passed

### **COORDINATOR REPORT**

#### **A. 2019-2020 Annual Self Evaluation Report (A)**

Reported by Susan Shepardson the 2019-2020 Annual Self Evaluation Report is due November 16 needs to be approved to the council, no signature is required we just need to select if we are compliant or non-compliant, we are compliant in all areas. Motion to accept the report was may be Susan Shepardson.

Open for discussion, there were no questions.

Motion to approve by Tiffany Alva

Motion to approve seconded by Valerie Padilla

Abstentions: None

Motion passed

- #### **B. California Child Care Coordinators Association (CCCCA) Conference Updates – reported by Susan Shepardson,**
- the conference was held in Sacramento in September. There were several presentations at this conference: AIR who has been contracted to help the Department of Education with the Preschool Development Grant (PDG). AB1001 the Governors early learning master plan slated to be done in October of 2020, it was mentioned that the governor has put 2.3 billion into early learning so far. California County Superintendent of Educational Services discussed everything going on in early learning and discussed bill AB1001 that will change the makeup of the Planning Council, such as; change the Council name to Strategic Planning Council and require us to regularly submit plans on family access and quality, we would also merge with QualityStart. Governor is putting together an Early Learning Advisory Committee to put together the master plan the committee would consist of parents, and child care providers; applications must be submitted, Tiffany Alva will look for the application and send to Lisa



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Edwards for distribution to the Council.

- C. CDE Preschool Development Grant (PDG) Update – Reported by Susan Shepardson, we are receiving approximately \$29,000 in additional funds to help support the PDG which is charging us to do additional activities for the PDG; including 3 web trainings on parent focus groups. CDE gave us a short timeline to get the 3 focus groups done those focus groups are; parents, tribal leaders (this can be an informal focus group) and the third is a local school districts including Transitional Kindergarten (TK) and Kindergarten, focusing on transition of children going from early learning to TK or Kindergarten. Tentative date is November 21, 6:00 p.m. to 7:00 p.m. with no more than 10 people in a focus group, we will be serving dinner, the focus group will be at Anaheim School District offices, an email will be drafted and will be going out soon. CDE has given us the required questions for the focus groups, there are several they are lengthy, and the questions cannot be changed. We need to target participants and get RSVPs, we are finalizing the location first, we can incentivize the parent focus group participants, but not the ELA's, however, and we will be providing materials using funds from another grant, including dinner. The ELA Focus Group is tentatively schedule at Clinton Corner in Garden Grove in November.
- D. OC Local Planning Council Professional Learning Plan – Susan Shepardson reported that the spotlights for the year have been booked with the exception of May. Two Community Forums have been scheduled, the Census 2020 today and Learning Stories after the May 20 Council meeting.

**ANNOUNCEMENTS (Council Members, time permitting)**

- A. Community Announcements – Jennifer Marin reported that Project Hope Alliance and Second Harvest have collaborated and have a food bank at Pacific Drive Elementary; families can shop for the week. Jennifer will send a flyer to Lisa Edwards to send out to Council Members.

**COMMUNITY REPORTS (verbal and/or written, time permitting)**

No reports given

**REPORTS**

**ADJOURNMENT**

Motion to approve by Laura Vidal  
Motion to approve seconded by Kathleen McFarlin  
Abstentions: None  
Motion passed and meeting adjourned at 11:30 a.m.

**ACTION**

**NEXT MEETING:**

Wednesday, January 15, 2020  
9:30 a.m. – 11:30 a.m.  
200 Kalmus Drive, Costa Mesa CA 92626  
Building D, Room 1001



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**COMMITTEE MEETINGS**

View the Committee Meeting Matrix online at <http://occhildcarecouncil.org/Pages/Council-Committees.aspx>

\*In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Orange County Child Care & Development Planning Council's office 72 hours prior to the meeting at (714) 966-4386

All supporting documentation is available for public review in the Orange County Child Care & Development Planning Council office located at the Orange County Department of Education, 3001 Red Hill Avenue, Esplanade Building 4, Suite 120, Costa Mesa, 92628 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at <http://www.occhildcarecouncil.org>