



**Orange County Child Care and Development Planning Council**  
Appointed by Orange County Board of Supervisors and Orange County Superintendent of Schools  
200 Kalmus Drive, PO Box 9050, Costa Mesa, CA 92628-9050

---

**LOCAL PLANNING COUNCIL MEETING  
MINUTES**

**Wednesday, September 19, 2018- 9:30 a.m. – 11:30 a.m.**

**Council Members Present:**

Tiffany Alva, Penny Andrews, Kamica Barnes, Dolores Barrett, Chris Becerra, Sue Bierlich, Kate Bono, Monique Bosse, Jennifer Burrell, Tom Chiaromonte, Wendi, Evans, Maureen Fitzpatrick, Fritzi Gragg, Jennifer Higgins, Darcie Kass, Kathleen Leary, Yessika Magdaleno, Susan McClintic, Kathleen McFarlin, Diane Montano, Amber Nowak, Valerie Padilla, Deanna Parga, Tricia Quinn, Yumi Ramirez, Sandra Stone, Traci Stubbler, Beverly Tidwell, Laura Vidal-Prudholme

**Council Members Absent:**

Janet Anderson-Deusenberry, Lupita Cruz, Charlotte Deschenes, Sue Di Maria, Janneth Linnell, Lisa Sciabica, Scarlett vonThenen

**Guest(s) Present:**

Melissa Wheelahan-Orange County Department of Education  
Dianne Jasso-Children's Home Society  
Valerie Sanchez-Assistant Clerk of the Board, Orange County Board of Supervisors

**Local Planning Council Staff Present:**

Shelia Arnold, Council Coordinator; Lisa Edwards, Administrative Assistant to the Council

**CALL TO ORDER**

Diane Montano, Chair, convened the meeting at 9:32 a.m. at the Orange County Department of Education (OCDE), 200 Kalmus, Costa Mesa, CA 92626, Building D – Room 1006, followed by the Pledge of Allegiance. Roll was taken and a quorum was validated.

**CONSENT CALENDAR**

- **Consent Item #1: Adopt agenda for September 19, 2018 meeting.**  
Motion to approve with amendments to change Coordinator's Report, Item A (change date from 2018-2019 Council Summary of Activities Report to 2017-2018 Council Summary of Activities Report):  
Maureen Fitzgerald  
Motion to approve seconded by: Jennifer Burrell  
Abstention: None  
Motion unanimously passed
- **Consent Item #2: Approve Minutes from May 16, 2017 meeting.**  
Motion to approve: Laura Vidal-Prudholme  
Motion to approve seconded by: Traci Stubbler  
Abstentions: (3) Maureen Fitzpatrick, Kathleen McFarlin, Lisa Sciabica, Amanda Selogie, Sandra Stone  
Motion passed

**PUBLIC COMMENT** (Limited to three (3) minutes per person.)

*Any member of the public may address the Council on any item of interest within the Council's subject matter jurisdiction; however, no action may be taken on matters that are not part of the agenda. Please fill out the form on the back table and hand it to the Council Staff.*

No Public Comments addressed.



**Orange County Child Care and Development Planning Council**  
Appointed by Orange County Board of Supervisors and Orange County Superintendent of Schools  
200 Kalmus Drive, PO Box 9050, Costa Mesa, CA 92628-9050

---

**NEW MEMBERS**

A. Oath of Office

Valerie Sanchez, Assistant Clerk of the Board, Orange County Board of Supervisors issued the Oath of Office to eight (8) new Council members – Tiffany Alva, Penny Andrews, Kamica Barnes, Sue Bierlich, Wendi Evans, Jennifer Higgins, Kathleen Leary, and Tricia Quinn.

B. All Member Council Orientation Luncheon

Monique Bosse announced that there will be an All Member Council Orientation Luncheon after the October 17, 2018 Council meeting at OCDE-Building D, Room 1003.

Monique also announced that the Nominating Committee is open to adding additional members and if anyone would like to join the committee, they should contact Monique directly.

**COUNCIL BUSINESS**

**ACTION (A)/ DISCUSSION (D)**

A. Accept LPC Fiscal Reports

Accept fiscal reports previously recommended for approval by the Steering Committee on September 5, 2018: (LPC//AB 212/CTKS 2017-2018 Fiscal Year End and 2018-2019 Budget Reports) (D). Jennifer Burrell asked if there would be additional money coming in for TK; Chris Becerra stated that there would be no additional TK funds.

B. Approve Revisions of Standing Rules (A)

Motion to approve amended Council Standing Rules as submitted by the Steering Committee to change Section 2 – Council Membership 2.2 council Member Requirements, under Attendance Requirements, bullet item #2

Motion to approve by: Kate Bono

Motion to approve seconded

Abstentions: None

Motion unanimously passed

C. Approve the Nomination Criteria and Selection Process for the Outstanding Local Planning Council Advocate for Children in Orange County. (A)

Motion to approve: Susan McClintic

Motion to approve seconded by: Traci Stubbler

Abstentions: None

Motion unanimously passed

D. Approve recommendations for 2018 – 2020 new Council Membership Category appointments by the County of Orange Board of Supervisors (BOS) and Orange County Superintendent of Schools (SOS) as presented by the Steering Committee: Amber Nowak, Public Agency Representative (BOS)

Motion to approve: Traci Stubbler

Motion to approve seconded by: Darcie Kass

Abstentions: None

Motion unanimously passed

E. Approve recommendations for 2018 – 2020 Council Membership Category appointments by the BOS and SOS as presented by the Steering Committee: Seon Chun-Burbank, Discretionary Representative (BOS)

Motion to approve: Tom Chiaromonte

Motion to approve seconded by: Tiffany Alva

Abstentions: None

Motion unanimously passed



**Orange County Child Care and Development Planning Council**  
Appointed by Orange County Board of Supervisors and Orange County Superintendent of Schools  
200 Kalmus Drive, PO Box 9050, Costa Mesa, CA 92628-9050

---

**COMMUNITY BUSINESS**

- A. Spotlight: Orange County Child Care Plan Development  
Monique Bosse presented to the Council, on behalf of the Strategic Planning and Evaluation Committee, directives on creating a new OC Child Care Strategic Plan; the last one was completed in 2015. They will be working on three main goals: Increase Access, Improve Quality, and Increase Equity. The Council divided into groups to begin working on strategies, with the understanding that all work is to be sent to Monique Bosse and Kate Bono. Everyone is welcome to attend the next Strategic Planning & Evaluation Committee meeting on November 14, 2018 at OCDE – Esplanade, Building 5 – Room 106B from 9:30 a.m. to 11:30 a.m. to continue working on the Plan.
- B. A reminder was given to continue to work on the Committee Goals Template.
- C. Committee Check-In  
Committees were provided time to connect for updates, before Committee Reports were shared.
- D. Committee Reports
1. Workforce Development  
Susan McClintic reported that the committee is working on a math learning series, which kicks off with Doug Clements on October 13, 2018 – “Teaching and Learning the Interdisciplinary Way.” Additional workshops will follow.
  2. Strategic Planning and Evaluation  
Kate Bono extended another invitation to attend the next Strategic Planning and Evaluation Committee Meeting on November 14, 2018.  
Monique Boss, again, reminded all to continue working on their goals.
  3. Inclusion Collaborative  
Traci Stubbler shared that the Inclusion Collaborative Committee meeting will be on September 25, 2018 from 10:00 a.m. to 11:30 a.m. at OCDE – Esplanade – Building 5, Suite 106B. Focus will be on planning the H.E.L.P. conference.

**APPOINTED AGENCY REPORTS**

- A. County of Orange Board of Supervisors, SSA  
Amber Nowak reported that the Bridge Program is going well with 40 families currently in the program since February 2018, projecting an increase in numbers to 130 families. Amber also discussed staff changes.
- B. Superintendent of Orange County Schools, OCDE  
Chris Becerra announced that there have been some staffing changes on Early Learning and Expanded Learning teams. He also announced new QRIS recruitment efforts for alternative sites; QRIS has brought in Orange County Public Libraries (totaling 33) and they will be looking for other groups (i.e., MOPS, Parent Co-ops, etc.)

**COUNCIL CHAIR/VICE CHAIR REPORTS**

- A. 2018 LPC Planning Retreat  
Diane Montano thanked everyone for his or her efforts in creating and participating in the Retreat. The theme for the year is “Framing Our Children’s Future.” The setting at California State University, Fullerton was a great venue for the retreat, with utilization of indoor facilities and outside arboretum. Two special guests from the CA Department of Education – Early Education and Support Division were present, providing ECE information: Elizabeth Golchert and Cecelia Fisher-Dahms.



**Orange County Child Care and Development Planning Council**  
Appointed by Orange County Board of Supervisors and Orange County Superintendent of Schools  
200 Kalmus Drive, PO Box 9050, Costa Mesa, CA 92628-9050

---

- B. OC Local Planning Council (LPC) Professional Plan  
Valerie Padilla discussed changes in the order of Council meetings; a Spotlight will be offered each month focusing on ECE community outreach/need. Additionally, two spotlights will serve as invitations for Community Forums. Discussion regarding the ability to video tape the Community Forums for later access will be explored with OCDE-Media Services and Forum speakers.  
The LPC Retreat date and location for 2019 has yet to be determined.
- C. Public Policy/Legislation Liaison Report  
Fritzi Gragg discussed several bills on the Governor's desk with signature deadlines on September 30<sup>th</sup>: AB2626-age restrictions, AB2292 Infant and toddler care reimbursement, AB60- information sharing, AB605-facilities adding rooms without relicensing.

**COORDINATOR'S REPORT (verbal and/or written, time permitting)**

- A. The 2017-2018 Council Summary of Activities Report was shared by Shelia Arnold, listing yearly accomplishments of the Council including the following:  
Early Education Career Incentive (EECIP) and CA Transitional Kindergarten Stipend Program (CTKS), focusing on educational units, permits, and degrees for educators; Title V career pathways for Professional Growth Advisors;  
Council committees and their impact throughout the community through professional development/conferences (HELP Conference), teacher educational stipends' approval, OC Priorities Report data, selection of Outstanding LPC Advocate Award in Orange County;  
Two Community Education Forums focusing on the CA Preschool Program Guidelines and Community Care Licensing; Continued collaboration with partners throughout the County. An area to explore is intentional membership outreach to non-traditional community partners.
- B. Early Education Career Incentive Program (EECIP/AB212)  
Shelia Arnold presented that there are currently 231 EECIP Participants, with 17 Professional Growth Advisors. Through the efforts of Melissa Wheelahan, the program has grown significantly.
- C. California Transitional Kindergarten Stipend (CTKS) OC Incentive Program  
Shelia Arnold stated that the CTKS Incentive Program is ending in March 2019. In 2018, there were 59 CTKS Stipends awarded with 17 teachers receiving M.A. degrees.

**ANNOUNCEMENTS**

- A. Community Announcements  
Tom Chiaromonte announced that the second annual Chris Lamm Lecture ("Endangered Play, Endangered Development: Why Play is Even More Important in the 21st Century And What We Can Do To Promote It"-Dr. Diane Levin) will be held at the Fullerton College, Wilshire Auditorium, October 19, 2018 at 6:00 p.m.  
Beverly Tidwell discussed the new online referral for CHS; this has been started, in part, with funds from OCDE.  
Tiffany Alva announced the First 5 Open House on November 7, 2018 from 8:00 a.m. to 12:00 p.m. at the Delhi Center; invitations will be coming by email.  
Traci Stubbler shared that Super Saturday will be October 13, 2018.
- B. Next Meeting  
Wednesday, October 17, 2018, 9:30 a.m. – 11:30 a.m.  
Networking Café: 9:15 a.m. – 9:30 a.m.  
OCDE Building D, Room 1003



**Orange County Child Care and Development Planning Council**  
Appointed by Orange County Board of Supervisors and Orange County Superintendent of Schools  
200 Kalmus Drive, PO Box 9050, Costa Mesa, CA 92628-9050

---

C. Committee Meetings

View the Committee Meeting Matrix online at  
<http://occhildcarecouncil.org/Pages/Council-Committees.aspx>

**ADJOURNMENT**

Meeting adjourned at 11:32 a.m.

**ACTION**

\*In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Orange County Child Care & Development Planning Council's office 72 hours prior to the meeting at (714) 966-4386\*\*

All supporting documentation is available for public review in the Orange County Child Care & Development Planning Council office located at the Orange County Department of Education, 3001 Red Hill Avenue, Esplanade Building 4, Suite 120, Costa Mesa, 92628 during regular business hours, 8:00 a.m. – 5:00 p.m., Monday through Friday. Agenda items are also available online at <http://www.occhildcarecouncil.org>